



Partnership Update Sharing Meeting (via Zoom) (DRAFT)

April 17, 2020 from 11:00 AM to 1:00 p.m.

Attended: Shirley Thompson (Chair) – University of Manitoba.

Jay Cowan– ATI

Darryl Wastesicoot - ATI

Nedra Andersen- ATI

Babajide Oni– University of Manitoba

Rezwanul Hoque – University of Manitoba

Topics	Items of Discussion & Notes	Action/Responsible Person
1. Communication	<p><u>Step 1 Contact people:</u></p> <ul style="list-style-type: none"> Shirley talked to Impact Innovation. The program matches their work as they train and coach people to develop business plans for free. Darryl sent out an application (4 pages) for First People’s funding. Application to First People is an excellent first step. DKW would buy ATI with the First People’s loan. However, ATI comes with when someone buys Anokiiwin Management. <p><u>Step 2 Further Options:</u></p> <ul style="list-style-type: none"> DKW should also look at the COVID 19 emergency fund for micro-business (5 employees). Anyone who pays back the loan before the \$40,000 before February 2022 gets \$10,000 forgiven. 	<ul style="list-style-type: none"> McConnell Foundation mostly works on foods. They got a lot of funding for COVID 19. Shirley will connect Darryl with Impact Innovation. North Central Development is another source to look for funding in the future. Jay will check with PVI about the jurisdiction. Jay and Nedra will call CEO Ian Cramer at First People¹ to see if they are still open for business Contact info for Community Future (Kaite). Need to find out if it is applicable for buying a business. Business Development Bank of Canada (BDC) deals with this matter. DKW can also call the credit union to find out more- First Priority. Jay knows a person at BDC. He will connect DKW with her.

¹ <https://www.firstpeoplesfund.ca/>



<p>2. Curriculum Development</p>	<p><u>Mitik Safety Training and Curriculum:</u></p> <ul style="list-style-type: none"> • Safety Manual for Mitik is under development. But for the training aspect, an internal curriculum needs to be developed. • Jide is also gathering training manuals that cover all of the courses during the homebuilder’s program and other safety training. He is also developing a Knowledge workbook for the supervisor. • Senior manager of Mitik asked to take the Train the Trainer course so that the company can provide training internally to its employees. • Poor internet connection might be an issue. But the training can be moved to the cloud- that will let people do it offline using their local server. <p><u>Forestry, Logging and Diploma</u></p> <ul style="list-style-type: none"> • The partnership curriculum will submit through the university, then ATI will develop some programs based on it. • Shirley and Rez are working on forestry materials to develop some quizzes and tests. We did not get enough materials from Jeff, the forestry instructor. • The diploma should be an applied course with less theory and more hands-on training. Trades education such as Housing Managers diploma, Basic Carpentry helper. • Students should have at least grade 10 math or pre-employment math to start the diploma. We need to clarify to PVI what is the prerequisite for the students are and how they are assessed. 	<ul style="list-style-type: none"> • Jide is working on it based on the guide for Construction Safety Manitoba, and he will share a draft manual and safety curriculum by the end of the week. • All the online courses/courses have to be approved by PVI before delivering them to the students. It will also need specifications such as- what are the courses, who is delivering it, etc. • Larry has the certification with Construction Safety Association Manitoba. He just needs to take two other courses. • Online training is cheaper. So, online safety training with a facilitator to help the students might be a good option. • Three curriculums are under process- 1) Safety for Mitik, 2) MB Builders, 3) ATI’s diploma program. • Rez will complete the Logging and Forestry quiz and worksheet by next week and send it to Shirley. • Hands-on training should be the focus, and people learn best in this way. • Darryl will choose 1 or 2 books as a textbook. Rez will share the list of the books and the materials from Assiniboine College to Darryl. • Pre-employment math can be a part of the diploma program for those who need it.
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	<ul style="list-style-type: none"> • Prairie Arctic Trades Training Centre is providing Introductory Carpentry Course. • Shirley mentioned a 2-month course provided to the high school students on house building towards their school credit. The course's curriculum can be used as a resource. 	<ul style="list-style-type: none"> • ATI can also do the non PVI courses, but students will not receive a diploma certificate. However, they will receive certificates. • Shirley will email the person to get further information.
3. Goals	<ul style="list-style-type: none"> • Finishing the PSPP program, set up ATI as a diploma Institute, and how to provide training to Mitik. • Curriculum development: developing first-course outline. • School might be a good place to hold the classes as School Authority is more organized than Employment & Training. 	<ul style="list-style-type: none"> • Finish PSPP first and then focus on ATI as a diploma Institute. • Shirley will provide a model of the course outline, • Darryl will look for an outline to find out the minimum requirements of the courses. • Working with school might be a good option. However, Employment & Training always have funds.
4. Next Meeting	<ul style="list-style-type: none"> • Propose – April 23, 2020, Thursday at 2:00 to 3:00 (Rezwanul to organize zoom meeting). 	<ul style="list-style-type: none"> • Date has been changed.

Attachment:

1. List of text Materials Available
2. WE transfer Link for Assiniboine Community College Materials (will attached later).