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|  |  **Attendees:** David McCutcheon, Marlene Gogal, Gene Bercier, Norman Wood, Adam Knott, Dianne Harper, Larry Harper, Miranda Harper, Jay Cowan, Shirley Thompson, Rezwanul Hoque, Justin Loma and Rhonda Little  |
| **Meeting MinutesFriday, November 15, 20191:30-4.00 pm** |
| **Item/ Agenda** | **Updates** | **Action Items (person/action)** |
| **1. Update on Boreal Home Builders (BHB) Program** | **Background:** -Boreal homebuilding program is an 18 month carpentry and trades skill building program in WAS with academic components including math literacy and carpentry academics, including vocabulary and gaining familiarity with a wide array of tools for 15 students in E&T.-Many (8) boreal homebuilding students want to get their level 1. - Transportation was an issue for attendance but has been resolved by providing pick-ups. Now great attendance. | - Follow up meetings with Ernie from E&T  |
| **2. Mitik 299 Corp. update** | 1. Wasagamack First Nation has a registered company for a local sawmill named Mitik 299 Corps. (Mitik means Wood in Anishinimowin) which wants to apprentice boreal homebuilding students. Larry Harper, a red seal journeyman carpenter and 3rd level Electrical is the Mitik 299 Corps. manager. He plans to apprentice two students starting asap.
2. Philander Harper is instructor at BHB with years of experience working but not recognized as a designated trainer based on 2012-2013's water and sewerage project. Abraham Harper & Bruce Harper from WAS known as designated trainers.
 | -Apprenticeship Manitoba will provide Shirley and Larry with the website to register Larry and Philander as apprenticeship designated trainer and to register a few BHB students as apprentices.-Question needing further exploration: Does registering apprentices for Mitik require assessment by Workplace Education Manitoba (WEM). The delay in getting WEM to do assessment is unacceptable. Meetings started in summer 2017 requesting WEM assessment for this project but no assessment occurred. To date, WEM has provided no firm date in the future for undertaking WEM assessment but confirmed that WEM could not occur until after January meetings and could not do on-line. These delays are impeding business.  |
| **3. Apprenticeship training & WEM issues** | 1. Carpentry Level 1 is all about tools and equipment- more of an academic program to evaluate vocabulary to understand the building concepts. The red seal system is not very flexible.
2. Training in the community is not always economically viable for the Apprenticeship Manitoba as bringing instructor and equipment to the community is expensive (approx. $250,000 for the whole program). Level 1 taught 10 weeks 8 hours every day. But time can be extended to 12-14 weeks if the training happens in the community. Alternative is to choose the best few students from WAS to train in Winnipeg colleges.
3. The BHB students needs1200-1300 hours on the job for level 1 Apprenticeship Manitoba. With about 10 serious students in BHB course, apprenticeships must be more limited due to rate of 1 journeyman carpenter/ registered trainer to 2 apprentices.
4. The BHB students are not registered as apprentices. The first step of registration will be an application process that starts with student assessment by Workplace Education Manitoba. Phases of the student assessment are – 1. Identifying interested individuals in trades, 2. Numeracy and essential skill assessment.
5. The last WEM assessment took place in 2012-2013 in Island Lake during the water and sewerage project.
6. The WEM assessment has to be in person, and no online option is available and until it is done apprentices may not be able to proceed which becomes a huge barrier. WEM decides who is eligible to be an apprentice and who is not.
7. Skills is an issue for hiring for construction jobs but also is the fact that the work days are 12 hours with half hour lunch without transportation. Non-locals get food and transportation but not locals which puts WAS people at a disadvantage.
 | -Further description of WEM assessment needed. Documentation should be provided as no written material provided at meeting by either WEM or Apprenticeship Manitoba. Documentation and follow-up requested. -Request for WEM or Apprenticeship to identify pathway to see how to get at least 2 but possibly 6 BHB apprentices registered and moving ahead asap from WAS.-Marlene will follow up with the community (Larry and Ernie) by next week to coordinate upcoming essential skill assessment dates in the community based on the accessor’s availability.-Request for an on-line WEM assessment or timely (within month) face-to-face assessment– as assessment delayed for years (first discussions began in summer 2019) for this project to date and 3 further months is WEM assessment denied. This delay is in effect denying this program.-Need clear information on how to register in apprenticeship 2 students asap and count their hours. Apprenticeship promised to provide and graciously provided this information promptly after the meeting.  |
| **3.Organizing apprenticeship programming in new school for fall 2020 and/or future years** | 1. Most secondary schools starting in grade 9 have apprenticeship programs that offer students opportunities in two streams- **technical vocational stream** for schools with vocational facilities; and **work experience program** where students work with a contractor or a company.
2. Apprenticeship instructors have red seal credentials and experience. The high school apprenticeship starts from grade 9. Students can take 2 credits per year for 4 years towards their high school graduation. Depending on how students score in their training unit determines their accreditation of level 1. Average 70% or above in every course allows students level 1 accreditation and those who scored below 70% get only high school credits.
3. WAS has a red seal carpenter teacher in the school.
4. WAS has some Adult Education program students who want to pursue careers in trades.
 | -Information on the process of accreditation can be found by taking to John Finch, coordinator, K-12, Manitoba Education and Kim Poirier, Technology Education Consultant, K-12, Manitoba Education. -David promised to send Shirley and Adam contacts for John Finch and Kim Poirer which he did promptly. This information was provided to Adam and others and is below. Adam is visiting the R.B Russel Vocational High School tomorrow to see apprenticeship programming arranged by Shirley.  |
| **4. Adjourn** |  |  |
| **Regrets:** Ernie Harper, Gerry Knott, Chief Garry Knott |

**High School Apprenticeship Program (HSAP) and Apprenticeship Information:**

1. Apprenticeship Agreement: <https://www.gov.mb.ca/wd/apprenticeship/pdfpubs/pubs/general/applications/fillable_complete_app_agreement_eng.pdf>

2. Designated Trainer (DT) Application

<https://www.gov.mb.ca/wd/apprenticeship/pdfpubs/pubs/general/designated_trainer.pdf>

3. Trade pages, include the Work Experience forms that must accompany the above DT application:

<https://www.gov.mb.ca/wd/apprenticeship/discover/mbtrades/index.html>

4. Ratio Application:<https://www.gov.mb.ca/wd/apprenticeship/pdfpubs/pubs/general/app_ratio_adjustment.pdf>