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| **Focus** | **Action points** | **Responsible** | **Timeline** |
| Instruction and Construction  In GH and Wasagamack | Conduct safety training for the students in both communities | Darryl and Ritchie | Week of July 15, 2019 |
| Teach lumber grading course in both communities | Darryl, Jason and Laurel | Week of July 8, 2019 |
| Daryl with Steve, Herbert and Lakeisha as go-to person and for site selection in Garden Hill | Darryl | Going forward |
| Lakeisha – her job can be to make sure all students participate in the training and assist with tutoring and as assistant to Daryl (Shirley to touch base). |
| Determine the go-to person in Wasagamack – possibly Roxanne and new hire with her or Ernie, Luke or Ronald Harper | Laurel | Week of July 8, 2015 |
| Get instructors contact done |
| Get tools and personal protective equipment into both communities | TBD |
| Ask about plan for site selection and material replacement in Wasagmack | U of M team, Daryl | Week of July 1, 2019 |
| Base Camp Platform | Develop and review SOP (standard operating procedures) for training on the base camp platform usage to Felix, Ernie, Lakeisha, Roxanne, Luke, Ronald, ?. | Jide | Week of July 8, 2019 |
| Send invite to people yet to be on the platform  Add to-dos for everyone on the platform | Jay | Going forward |
| Garden Hill | Use the bunk trailer as accommodation close to the site location (Shirley to ask Ivan for trailer used at Meechim). | Steve | TBD |
| U of M team activities | * Conduct survey with the new people in both communities * Write proposal for CMHC fund application | U of M team (Shirley, Trea and Jide) | Week of July 1, 2019 |
| Support instruction and construction activities | Going forward |