# Partnership Update Sharing Meeting (via Zoom) (DRAFT)

April 17, 2020 from 11:00 AM to 1:00 p.m.

**Attended:** Shirley Thompson (Chair) – University of Manitoba.

Jay Cowan– ATI

Darryl Wastesicoot - ATI

Nedra Andersen- ATI

Babajide Oni– University of Manitoba

Rezwanul Hoque – University of Manitoba

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| Topics | Items of Discussion & Notes | Action/Responsible Person |
| 1. **Communication** | **Step 1 Contact people:**   * Shirley talked to Impact Innovation. The program matches their work as they train and coach people to develop business plans for free. * Darryl sent out an application (4 pages) for First People’s funding. Application to First People is an excellent first step. * DKW would buy ATI with the First People’s loan. However, ATI comes with when someone buys Anokiiwin Management.   **Step 2 Further Options**:   * DKW should also look at the COVID 19 emergency fund for micro-business (5 employees). Anyone who pays back the loan before the $40,000 before February 2022 gets $10,000 forgiven. | * McConnell Foundation mostly works on foods. They got a lot of funding for COVID 19. * Shirley will connect Darryl with Impact Innovation. * North Central Development is another source to look for funding in the future. * Jay will check with PVI about the jurisdiction. * Jay and Nedra will call CEO Ian Cramer at First People[[1]](#footnote-1) to see if they are still open for business * Contact info for Community Future (Kaite). * Need to find out if it is applicable for buying a business. Business Development Bank of Canada (BDC) deals with this matter. DKW can also call the credit union to find out more- **First Priority.** * Jay knows a person at BDC. He will connect DKW with her. |
| 1. **Curriculum Development** | **Mitik Safety Training and Curriculum:**   * Safety Manual for Mitik is under development. But for the training aspect, an internal curriculum needs to be developed. * Jide is also gathering training manuals that cover all of the courses during the homebuilder’s program and other safety training. He is also developing a Knowledge workbook for the supervisor. * Senior manager of Mitik asked to take the Train the Trainer course so that the company can provide training internally to its employees. * Poor internet connection might be an issue. But the training can be moved to the cloud- that will let people do it offline using their local server.   **Forestry, Logging and Diploma**   * The partnership curriculum will submit through the university, then ATI will develop some programs based on it. * Shirley and Rez are working on forestry materials to develop some quizzes and tests. We did not get enough materials from Jeff, the forestry instructor. * The diploma should be an applied course with less theory and more hands-on training. Trades education such as Housing Managers diploma, Basic Carpentry helper. * Students should have at least grade 10 math or pre-employment math to start the diploma. We need to clarify to PVI what is the prerequisite for the students are and how they are assessed. * Prairie Arctic Trades Training Centre is providing Introductory Carpentry Course. * Shirley mentioned a 2-month course provided to the high school students on house building towards their school credit. The course’s curriculum can be used as a resource. | * Jide is working on it based on the guide for Construction Safety Manitoba, and he will share a draft manual and safety curriculum by the end of the week. * All the online courses/courses have to be approved by PVI before delivering them to the students. It will also need specifications such as- what are the courses, who is delivering it, etc. * Larry has the certification with Construction Safety Association Manitoba. He just needs to take two other courses. * Online training is cheaper. So, online safety training with a facilitator to help the students might be a good option. * Three curriculums are under process- 1) Safety for Mitik, 2) MB Builders, 3) ATI’s diploma program. * Rez will complete the Logging and Forestry quiz and worksheet by next week and send it to Shirley. * Hands-on training should be the focus, and people learn best in this way. * Darryl will choose 1or 2 books as a textbook. Rez will share the list of the books and the materials from Assiniboine College to Darryl. * Pre-employment math can be a part of the diploma program for those who need it. * ATI can also do the non PVI courses, but students will not receive a diploma certificate. However, they will receive certificates. * Shirley will email the person to get further information. |
| 1. **Goals** | * Finishing the PSPP program, set up ATI as a diploma Institute, and how to provide training to Mitik. * Curriculum development: developing first-course outline. * School might be a good place to hold the classes as School Authority is more organized than Employment & Training. | * Finish PSPP first and then focus on ATI as a diploma Institute. * Shirley will provide a model of the course outline, * Darryl will look for an outline to find out the minimum requirements of the courses. * Working with school might be a good option. However, Employment & Training always have funds. |
| 1. **Next Meeting** | * Propose – **April 23, 2020, Thursday at 2:00 to 3:00** (Rezwanul to organize zoom meeting). | * Date has been changed. |
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**Attachment:**

1. List of text Materials Available
2. WE transfer Link for Assiniboine Community College Materials (will attached later).

1. https://www.firstpeoplesfund.ca/ [↑](#footnote-ref-1)