# Partnership Update Sharing Meeting (via Zoom) (DRAFT)

April 17, 2020 from 11:00 AM to 1:00 p.m.

**Attended:** Shirley Thompson (Chair) – University of Manitoba.

Jay Cowan– ATI

Darryl Wastesicoot - ATI

Nedra Andersen- ATI

Babajide Oni– University of Manitoba

Rezwanul Hoque – University of Manitoba

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| Topics | Items of Discussion & Notes | Action/Responsible Person |
| 1. **Communication**
 | **Step 1 Contact people:** * Shirley talked to Impact Innovation. The program matches their work as they train and coach people to develop business plans for free.
* Darryl sent out an application (4 pages) for First People’s funding. Application to First People is an excellent first step.
* DKW would buy ATI with the First People’s loan. However, ATI comes with when someone buys Anokiiwin Management.

**Step 2 Further Options**:* DKW should also look at the COVID 19 emergency fund for micro-business (5 employees). Anyone who pays back the loan before the $40,000 before February 2022 gets $10,000 forgiven.
 | * McConnell Foundation mostly works on foods. They got a lot of funding for COVID 19.
* Shirley will connect Darryl with Impact Innovation.
* North Central Development is another source to look for funding in the future.
* Jay will check with PVI about the jurisdiction.
* Jay and Nedra will call CEO Ian Cramer at First People[[1]](#footnote-1) to see if they are still open for business
* Contact info for Community Future (Kaite).
* Need to find out if it is applicable for buying a business. Business Development Bank of Canada (BDC) deals with this matter. DKW can also call the credit union to find out more- **First Priority.**
* Jay knows a person at BDC. He will connect DKW with her.
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| 1. **Curriculum Development**
 | **Mitik Safety Training and Curriculum:*** Safety Manual for Mitik is under development. But for the training aspect, an internal curriculum needs to be developed.
* Jide is also gathering training manuals that cover all of the courses during the homebuilder’s program and other safety training. He is also developing a Knowledge workbook for the supervisor.
* Senior manager of Mitik asked to take the Train the Trainer course so that the company can provide training internally to its employees.
* Poor internet connection might be an issue. But the training can be moved to the cloud- that will let people do it offline using their local server.

**Forestry, Logging and Diploma*** The partnership curriculum will submit through the university, then ATI will develop some programs based on it.
* Shirley and Rez are working on forestry materials to develop some quizzes and tests. We did not get enough materials from Jeff, the forestry instructor.
* The diploma should be an applied course with less theory and more hands-on training. Trades education such as Housing Managers diploma, Basic Carpentry helper.
* Students should have at least grade 10 math or pre-employment math to start the diploma. We need to clarify to PVI what is the prerequisite for the students are and how they are assessed.
* Prairie Arctic Trades Training Centre is providing Introductory Carpentry Course.
* Shirley mentioned a 2-month course provided to the high school students on house building towards their school credit. The course’s curriculum can be used as a resource.
 | * Jide is working on it based on the guide for Construction Safety Manitoba, and he will share a draft manual and safety curriculum by the end of the week.
* All the online courses/courses have to be approved by PVI before delivering them to the students. It will also need specifications such as- what are the courses, who is delivering it, etc.
* Larry has the certification with Construction Safety Association Manitoba. He just needs to take two other courses.
* Online training is cheaper. So, online safety training with a facilitator to help the students might be a good option.
* Three curriculums are under process- 1) Safety for Mitik, 2) MB Builders, 3) ATI’s diploma program.
* Rez will complete the Logging and Forestry quiz and worksheet by next week and send it to Shirley.
* Hands-on training should be the focus, and people learn best in this way.
* Darryl will choose 1or 2 books as a textbook. Rez will share the list of the books and the materials from Assiniboine College to Darryl.
* Pre-employment math can be a part of the diploma program for those who need it.
* ATI can also do the non PVI courses, but students will not receive a diploma certificate. However, they will receive certificates.
* Shirley will email the person to get further information.
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| 1. **Goals**
 | * Finishing the PSPP program, set up ATI as a diploma Institute, and how to provide training to Mitik.
* Curriculum development: developing first-course outline.
* School might be a good place to hold the classes as School Authority is more organized than Employment & Training.
 | * Finish PSPP first and then focus on ATI as a diploma Institute.
* Shirley will provide a model of the course outline,
* Darryl will look for an outline to find out the minimum requirements of the courses.
* Working with school might be a good option. However, Employment & Training always have funds.
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| 1. **Next Meeting**
 | * Propose – **April 23, 2020, Thursday at 2:00 to 3:00** (Rezwanul to organize zoom meeting).
 | * Date has been changed.
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**Attachment:**

1. List of text Materials Available
2. WE transfer Link for Assiniboine Community College Materials (will attached later).
1. https://www.firstpeoplesfund.ca/ [↑](#footnote-ref-1)